

2010 MOUNTAIN HARVEST FESTIVAL HARVEST BAZAAR

The Mountain Harvest Festival is pleased to invite you to apply for a booth space during this year's festival on September 24, 25 & 26. Please review the following information, and complete and return the application along with your payment.

TIME AND LOCATION FOR BOOTHS - The Harvest Bazaar will be open for business from 11:00 a.m. till 5:00 p.m. on Saturday, and 10:00 AM until 5:00 PM Sunday. Craft and Information Booths may also open Friday afternoon, from 4:00 PM until 7:00 PM. Set up time for booths will be Friday, September 24th, from 2:00 PM until 4:00 PM, or Saturday, September 25th, from 8:00 AM until 10:30 AM. Paonia Town Park is located on 4th Street at North Fork Ave.

APPLICATION DEADLINE - Registration and fees must be received by Sep 17.

FEES - \$100/food vendor \$50/craft vendor \$25/Information \$10/Farmers Market
Sponsors and Non-profits, please consult with festival director regarding fees and arrangements.

BOOTH INFO - Booth spaces are approximately 10 feet wide by 10 feet deep. If you require more than ten feet in width, you will need to purchase additional booth spaces. Vendors are responsible for their own canopy, table and displays. There is no parking or driving on the grass, so plan on using a hand-truck or carrying your gear to your space.

Booth locations will be assigned by the Mountain Harvest Festival. Food vendors will be assigned space on the asphalt driveway between the park and the football field. Craft and info booths will be assigned space within the park – roughly within the south part of the north half.

FOOD VENDORS - Are required to be in compliance with State of Colorado and Delta County Department of Health regulations. Please contact the Health Department at (970) 874-2165.

CRAFT VENDORS - Our festival is a celebration of the local harvest of agriculture, art, music and culture, and we encourage Western Slope vendors to apply. We are seeking vendors with locally made, and/or hand-made products and services. Regrettably, we may not be able to accommodate vendors that do not meet these criteria.

INFORMATION BOOTHS - Local, state-registered organizations are encouraged to display and distribute their information at the Mountain Harvest Festival. Information booths may not engage in sales.

FARMERS MARKET - Sunday only. Goods must be local agricultural products. Value-added products are appropriate for food or craft vendors, but not for Farmers Market.

SALES TAX - All vendors must collect and remit appropriate sales tax for town, county and state tax, a total of 6.9%. (Farmers Market booths may be subject to a different tax rate.) Tax remittance in the form of checks made out to the Colorado Department of Revenue is preferred. All vendors will be required to submit a sales tax report and remit sales tax collections to the Mountain Harvest Festival upon checkout and BEFORE RETURN OF THEIR DEPOSIT. A Colorado sales tax license will not be required.

A **\$25.00 refundable deposit** is required of all vendors and booths. Please submit deposit as a separate check or money order. Deposit will be returned after the event, subject to satisfaction of these conditions:

- Vendor set up on time.
- Tear down occurs after close of vending period (or, if early, with consent of festival staff).
- Booth space is left clean and without debris, garbage is disposed of properly and no damage has been caused by vendor.
- Proper sales tax has been remitted.

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HARVEST BAZAAR**

VENDOR APPLICATION

NAME/CONTACT PERSON _____

BUSINESS NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE # _____ FAX # _____

EMAIL _____

WEBSITE _____

PRODUCT DESCRIPTION

NON-PROFIT GROUP

Yes No

TYPE OF BOOTH (food) (craft) (information) (farmers market)

NUMBER OF BOOTH SPACES YOU WANT _____ (10' wide x 10+' deep spaces)

DO YOU HAVE A CANOPY? Yes No SIZE OF CANOPY _____

DO YOU HAVE A TRAILER (food vendors)? Yes No SIZE OF TRAILER _____

DO YOU NEED ELECTRICITY? Yes No 120 volt 220 volt

(Electricity charge: additional \$10.)

Electrical outlets are limited so power will be provided on a first-come, first-served basis. Be prepared for runs up to 100' to the power outlet.

FOOD BOOTH FEE: \$100.00 per space (+ \$25.00 REFUNDABLE DEPOSIT)
CRAFT BOOTH FEE: 50.00 per space (+ \$25.00 REFUNDABLE DEPOSIT)
NON-PROFIT and INFORMATION BOOTH FEE: 25.00 per space (+ \$25.00 REFUNDABLE DEPOSIT)
FARMERS MARKET FEE: 10.00 per booth
Electricity 10.00

AMOUNT ENCLOSED \$ _____

Please make checks payable to, and deliver to:
(please remit deposit separate check)

Mountain Harvest Festival
PO Box 1771
Paonia, CO 81428

Release:

As a condition of my participation in the Mountain Harvest Festival, I agree to bear all risks and expenses for any losses, theft of, and/or damages to my products and/or displays or injury to my person, family or guests regardless of the cause. I agree to abide by all the rules and regulations set forth by the show sponsors and the Town of Paonia. I understand that overnight security is not provided and I understand that I store my property at my own risk.

Signature _____

Date _____